

**Sean's Playground Letter Outline - follow this outline for writing to your school or parks department about your local playground (Delete this line)**

To: Negligent Principal / Supervisor of Public Parks  
Anytown School  
123 Anytown St.  
Anytown, WA 98123

CC: Superintendent of Anytown School District / Mayor of Anytown WA

From: Concerned Parent  
1234 Main St.  
Anytown, WA 98123

Re: Anytown School / Anytown Public Park Playground

Dear Negligent Principal / Supervisor of Public Parks,

I am a parent of a child at Anytown school/I am a parent of a child that plays at Anytown public park. Recently I inspected the playground at the school/park. Unfortunately I found several violations of the current safety standards for playgrounds.

List the violations. Include photographs of the violations.

As you should be aware, playgrounds are supposed to be engineered to be reasonably safe for normal usage by children, and your office has a legal duty to maintain the playground in accordance with the current safety standards, to ensure the safety of the children that use the playgrounds. My inspection of the playground reveals that you are in breach of that legal duty. The current standards on playground design and maintenance can be found in the U.S. Consumer Product Safety Commission's Public Playground Safety Handbook, available from their website, or at: (<http://www.cpsc.gov/CPSCPUB/PUBS/325.pdf>). You are hereby given actual notice that the Playground is in violation of these standards, and informed that if a child is injured as a result of your negligence in failing to maintain the playground to these standards, the Anytown School District / City of Anytown, will be liable to the child for their injuries.

I demand that you immediately take the necessary steps to bring the Anytown School / Anytown Public Park Playground into compliance with these standards.

I further demand that you index this letter as a public record, and respond to me in writing regarding these issues.

Thank you for your prompt attention to this issue,

Sincerely,  
Concerned Parent.